

## **PPG Meeting Minutes 26/02/24**

### **Attendees:**

**Jude Michie**

**Lisa Marotta**

**Philip Jones**

**David Atkinson**

- PPG needs to be restarted from scratch- PJ and DA would like this face to face and no longer just a virtual group. JM will support to get this off the ground and then step away so it can be independent of the Practice. JM happy to support with setting up an online social media group if PJ and DA would like to.
- JM to set up an email account for PPG and pass over to DA and PJ, JM will edit registration forms to include the new contact.
- Recruitment into PPG- Action : DA and PJ to see if they are able to get in touch with the person who runs the senior citizens group, JM to get in touch with the social prescribers and see if there are any groups, they could suggest going to with WMC patients. Potentially get in touch with local schools to see if we would be able to attend a parents evening.
- LM/JM to see if there are any previous minutes from PPG meetings in the past, potentially see if old members would like to re-join
- Action: JM to advertise PPG in waiting room, newsletter, website (Update PPG information section) and Facebook
- LM currently ordering a new board to be in reception which PPG can have to use as they would like to. Waiting room will be adjusted so there is only the information required.
- LM advised regarding feedback boxes and surveys and how we will use them moving forward, will pass all information on to the PPG to suggest ideas and share information to wider population.
- DA and PJ to visit practice when the ICB are visiting if they would like to talk to them (26<sup>th</sup> March- Survey being done until 10:30am
- DA asked whether mental health is becoming more of an issue at the Practice, suggested putting something on the website regarding mental health and signposting to resources- LM to look in
- PJ and DA queried about ongoing project for a new building however this is still in the works. It is still on our radar however this is not an easy feat but ICB visit is looking at optimising the space we have.
- Discussed survey which was completed in January, actions have already been taken in regards to the responses i.e. sharing patient information on social media and website
- Agreed to meet again in June 2024 with hopefully a few more members! JM, DA and PJ to keep in touch via email.
- Action: JM to share Terms of Reference, confidentiality agreements and declarations