**Minutes of the meeting of the Wootton Medical Centre (WMC)**

**Patient Group**

Held at 6 Battle Close, Wootton on Tuesday 14 January 2025 at 1230

**Present:**

Patient representatives: Phil Jones (Chair), Keith Fossey, Jean Penny, Kevin Perryman and Gill White.

WMC representative: Apologies had been received from Lisa Marotta and it had not been possible for WMC to send a representative.

PJ reported the possible addition of a new member of the group.

**Minutes of meeting held on 15 October 2024**

The minutes were agreed as an accurate record and signed by PJ.

Matters arising:

* No further information has been received from the WMC about the Denton PPG
* KF had “interviewed PJ and an article will appear in the next edition of the Wootton magazine

**Patient Group Information Desk**

PJ had had successful discussions with the Parish Council who agreed that the group could hire a room for meetings at £16 an hour. They had also agreed to the Patient Group setting up a help desk in the atrium at no cost. These would likely be monthly or when there were specific campaigns to promote.

The following actions were agreed: -

* KP to draft design for a banner and, after consulting members, arrange its purchase
* PJ to find out what leaflets the WMC can provide to explain services e.g. social proscriber.
* KF to adjust patient survey form and consult with all members.
* First session to take place on Thursday 20 February from 1000 – 1400 provided the resources above are available. We need 2 people present at all times.

**Patient Survey Update**

Its is not known if the patient survey, initiated by the WMC in October have been analysed. Disappointment was expressed that the Patient group had not been involved in its design

**Other Business**

PJ to draft revised Patient Group page on the WMC website and to try and trace access to the old PPG Facebook site. It may be necessary to start another Facebook page.

PJ is making a grant application to the unitary authority

**Next meeting**

To be held on Monday 7 April at 1230 for 1 hour at the Community Centre (to be confirmed by PJ).

The meeting finished at 1400 and Gill was thanked for her hospitality.